



**Domestic Abuse:
CHILDREN and HEALTH TEAM LEADER**

JOB DESCRIPTION

Employing Agency:	Standing Together Against Domestic Violence Trust
Job Title:	Domestic Abuse: Children and Health Team Leader
Responsible to:	Partnerships Manager
Salary:	£33,000 including London weighting
Leave Entitlement:	25 days per year pro rata
Working Hours:	35 hours per week
Work Location:	Based at the office of Standing Together

Job Purpose:

- To lead on the coordination and development of partnership projects related to domestic abuse and health, children and young people in the Tri-Borough (Hammersmith and Fulham, Westminster and Kensington and Chelsea) within the framework of the Coordinated Community Response (CCR).
- To coordinate (in partnership with other agencies) the delivery and development of the Health, Children and Young People actions identified in the Tri-Borough Violence Against Women And Girls (VAWG) Strategy and monitor progress against the plan.
- To lead the Children & Health team.

Description of Duties

Action Plan Coordination

1. To coordinate and support the Tri-Borough VAWG Strategic Partnership in delivering the actions identified within the action plan that relate to health, children and young people.
2. To enable ongoing commitment to addressing domestic abuse by supporting key partners to embed domestic abuse objectives into their service plans, organisational plans and monitored outcomes.
3. To contribute to project development and implementation, including working with key partners to develop procedures, protocols and guidance as appropriate.
4. To contribute to action plans, reviews, evaluations and assist in establishing performance indicators.
5. To design and deliver bespoke training to professionals.

Coordinated Community Response

1. To strengthen and maintain links with key forums, partners and agencies working to address domestic abuse and ensure ongoing representation at meetings and events.

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2. With the support of the Health Team Manager to coordinate, deliver and evaluate workshops and events aimed at local professionals with particular reference to issues affecting health, children and young people and domestic violence.
3. To monitor delivery on agreed operational and working group actions and develop performance management frameworks as necessary.
4. Where relevant, to contribute to identifying and securing funding and other resources necessary to implement projects. This may include drafting project proposals and funding applications.
5. To represent Standing Together at relevant meetings locally and at out of borough events as appropriate, including public speaking engagements.

Operational Groups: support development and service meetings

1. To service the Children and Health Operation Group as appropriate, including preparation of papers, taking minutes, following up on actions and disseminating information.
2. To advise, guide and support the collation and presentation of performance indicators and other relevant data on domestic abuse, health, children and young people and ensure they are delivered to the relevant meetings.
3. To write reports for meetings, seminars, conferences, bulletins and briefings as appropriate, including the London Safeguarding Childrens Board and the VAWG Strategic Group.

To lead the Children & Health Team

1. To organise and lead Children & Health team meetings on a regular basis.
2. To line manage two FTE coordinators by providing monthly supervision and ongoing support and guidance.
3. To be available for day-to-day support and coordination between team members and the wider STADV team.
4. To liaise appropriately with the national Pathfinder programme to keep abreast of developments, share learning from coordination practice and disseminate to the team.

Participation in the STADV Staff Team

1. To attend house-keeping and staff meetings of STADV.
2. To share information with colleagues e.g. feedback from conferences and research reports.
3. To keep colleagues informed about issues arising from your work area, and consulting with them.
4. To share office duties such as answering the telephone.
5. To self-manage your workload administration e.g. typing, photocopying etc.

Accountability to the Partnerships Manager

1. To keep the Partnerships Manager advised about progress at all times.
2. To keep the Partnerships Manager informed of any difficulties over any agency's compliance with agreed protocols.
3. To work to the milestones and time scale agreed with the Partnerships Manager, on behalf of Standing Together.
4. To undertake any other tasks as requested by the Partnerships Manger or the Operational Director.

All these duties to be carried out in line with:

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- The Standing Together Equal Opportunities Policy
- The Standing Together Confidentiality Agreement
- The Standing Together Information Sharing Protocol
- The Standing Together Safeguarding Policy

and in a way which respects at all times:

- The independence of each individual agency participating in the project, whether from the statutory or the voluntary sector, and their status as equal partners in the project.
- The key principles, which guide and inform the project (survivors' and children's safety; offender accountability; clear messages that domestic violence is a crime which will not be tolerated in our community).